



# Liquor licencing Planning fact sheet

## What type of planning approval is required

The Queenscliffe Planning Scheme specifies that planning permits are generally required to use land to sell or consume liquor if any of the following apply:

- A licence is required under the *Liquor Control Reform Act 1998*.
- A different licence, or class of licence is required from that which is currently in force.
- The hours of trading allowed under any licence are proposed to be extended.

A planning permit may not be required for a:

- A limited licence.
- A licence to manufacture liquor.
- A licence to sell only packaged liquor for consumption elsewhere.

A Bring Your Own (BYO) Permit is not a licence, it is a permit, and therefore no planning permit is required for a BYO Permit.

## Licenses listed under the Liquor Control Reform Act 1998:

Type of licence	Is a planning permit required?
General licence	Yes
On premises licence	Yes
Full club licence	Yes
Restricted club licence	Yes
Vigneron's licence	No (manufacture liquor)
Renewable limited licence	No (limited licence)
Packaged liquor licence	No (packaged liquor)

The type of licence required is determined by Liquor Licensing Victoria (LLV), not by Council so it is suggested that you contact LLV to determine the appropriate type of licence before making an application for a planning permit, for details visit [www.consumer.vic.gov.au/liquor](http://www.consumer.vic.gov.au/liquor)

## Limited license– Applying for a letter of consent to sell or consume liquor

When a planning permit is not required, a letter from Council giving consent to the proposed license should be sought. This may be obtained prior to lodging an application with Liquor Licensing Victoria. A covering letter outlining the proposal and including the following information should be submitted to Council:

- A floor plan detailing the area of the building and/or property to be licensed.
- Hours of operation.
- Maximum number of patrons.

## Other permits

Local Law 1, 2000 Clause 410 applies to the consumption of alcohol by on public land including footpaths and applicants should contact the Law Enforcement section of Council for further information about this permit.

Council is committed to providing a balance between the responsible use and sale of alcohol, and enhancing the amenity and lifestyle of the municipality.

Liquor Licensing Victoria issues liquor licences in accordance with the *Liquor Control Reform Act 1998*. Under the provisions of this Act, a liquor licence may only be granted if the relevant planning permission has been obtained from Council. This will either be in the form of a letter of consent, or a planning permit.

This fact sheet provides information about liquor licencing processes and procedures.

