



Change of Name, Occupancy & Address Notification

Please note that if there has been a recent property ownership change, then supportive documentary evidence, such as written advice from a solicitor, notice of disposition/acquisition or copy of title should be attached.

For change of name by marriage/deed poll etc, documentary evidence must also be provided.

Property Address: _____

Owners Current Name: _____

Owners New Name: _____

(If Applicable)

Occupiers New Name: _____

(If Applicable)

ADDRESS CHANGE:

Address: _____

Suburb: _____

Postcode: _____

Phone Number: _____

Email: _____

Billing Address: _____

Signature of Ratepayers: _____

All parties to property to
sign - Or appointed
Company Nominee –
See BoQ Nominee Form.

Date: _____

Office Use:

Property Number:

Change Input By:

Date:
